



MINUTES

Strategic Support to Comprehensive Disaster Management Programme (SS2CDMP), Climate Change Adaptation Project (C- CAP), and DATA Project Project Board Meeting

Date & Time	:	25 th August 2016- at 10.00am to 12.30 pm
Venue	:	Conference Room, Ministry of Disaster Management
Chair	:	Mr. S S Miyanawala, Secretary, Ministry of Disaster Management (MDM)
Minutes taker:	:	Mr. Harinda Prasad/Mr. Sumudu Silva, Consultant, MDM

Project Board Members

1. Dr. S. Amalanathan, Additional Secretary/National Programme Director (SLCDMP), MDM
2. Ms. Lovita Ramguttee, Deputy Country Director, UNDP

Participants

1. Mr. Lalith Chandrapala, Director General, Department of Meteorology
2. Dr. Vishaka Hidellage, Assistant Country Director, UNDP
3. Mr. R P Samarakkodi, Additional Director General, DMC
4. Mr H U R Fonseka, Chief Accountant -MDM
5. Mrs. Sepali Rupasinghe, Director-Planning -MDM
6. Mr. Chaminda Pathiraja, Senior Assistant Secretary, MDM/National Project Coordinator (C-CAP)
7. Mr. R M S Bandara, Director -NBRO
8. Mr. S S K Liyanage, Chief Internal Auditor -MDM
9. Ms. Sadhishani L Yakdehige, Assistant Director, NDRSC
10. Ms. Savitri Jayakody, Assistant Director-NDRSC
11. Mr. Harinda Prashad, Development Assistant, PMU/MDM
12. Miss. Pushpika Nilanthi, Development Assistant, PMU/MDM
13. Ms. Hashanthi Cooray, Management Assistant, PMU/MDM
14. Ms. Ereasha de Silva, Programme Associate, UNDP
15. Ms. Sureka Perera, Project Coordinator, SLCDMP/UNDP
16. Dr. Buddika Hapuararchchi, Technical Advisor, SLCDMP/UNDP
17. Mr. Sampath Abeyrathna, Technical Coordinator UNDP
18. Mr. Sumudu Silva, Consultant, UNDP
19. Mr. U. W. L. Chandradasa, Preparedness and Mainstreaming Expert,
20. Mr. Indu Abeyratna, Training and Awareness Expert, SLCDMP/UNDP
21. Miss Madhushani Navarathna, Consultant, UNDP
22. Mrs. Shashika Iroshini, Project Associate -UNDP

Mr. S. S. Miyanawala, the Secretary of the MDM, welcomed the participants for the Project Board of the Strategic Support to Comprehensive Disaster Management Programme (SS2CDMP), Climate Change



Adaptation Project (C-CAP) and DATA Project. The Secretary, in his opening remarks, expressed his gratitude to UNDP Sri Lanka for the continued assistance provided to the Ministry in its efforts in disaster risk management and also the support provided to conduct the post disaster needs assessment after the May 2016 floods and landslide disasters. The Secretary also explained the challenges that the Ministry faced during the recent floods and landslide disasters that affected 24 districts of the country. He emphasized the importance of taking SLCDMP forward to ensure the disaster risk reduction is appropriately incorporated in the development process.

Explaining the objectives of the Project Board meeting, the Secretary stated that as the Projects have first half of 2016 is over, it is required to review the progress of the Projects and plan for the balance work in order to ensure timely delivery of project activities planned for the year. Mr. Miyanawala then invited Ms. Lovita Ramguttee, the Deputy Country Director of UNDP for her remarks. In her opening remarks, Ms. Ramguttee thanked the Ministry for the commitment in implementing the three projects being reviewed at this meeting. She highlighted the importance of the mid-term review for C-CAP planned in October 2016 and sought the fullest support from the Ministry to review the Project and to make appropriate corrections for project implementation to achieve the objectives of the Project. Further, Ms. Ramguttee commended the inauguration of the climate resilient minor irrigation tank rehabilitation programme held in Galgamuwa, Kurunegala on the 19th August 2016 with the patronage of the Minister of Disaster Management Hon. Anura Kumara Priyadarshana Yapa. She reiterated the importance of the commencement of interventions in Kurunegala, Puttalam and Ratnapura districts with similar intensity. According to her, the funds allocated by UNDP for SLCDMP is coming to an end in this year, due to the fact of not being able to secure funding from donors. To ensure the continuity of SLCDMP, the UNDP has expressed their pledges to support the Ministry to organize a donor forum towards the end of year 2016. In addition, Ms. Ramguttee has commended the DATA Project in contributing to the PDNA through which the importance of data was nationally realized. Finally, Deputy Country Director, UNDP thanked the Ministry for the support it offered in securing the Green Climate Fund (GCF) project worth US \$ 38.1 Million to Sri Lanka, and further sought the support in implementing the project.

As per the agenda, the Secretary enquired whether any amendments are to be included in the previous meeting minutes of the Project Board Meeting. The previous meeting minutes were unanimously adopted without any amendments.

The National Project Director, Dr. S. Amalanathan, summarized the progress of the three projects being implemented by the Programme Management Unit (PMU) and thanked UNDP for the continuous support.

Discussion points	Discussion	Decision (s)
SLCDMP project		
Progress of SLCDMP <i>(Presented by Buddika Hapuarachchi)</i>	Implementation of SLCDMP Activities Brief presentation on overall progress of the SLCDMP was presented. (Attached) Out of 45 outputs, 36 outputs have been initiated so far by relevant stakeholder organizations. It doesn't mean that the output has been fully achieved. Therefore, lot of work to be done in order to achieve the outputs identified in the SLCDMP	<ul style="list-style-type: none"> • Coordinate with the Department of National Budget to get budgetary allocation for the 3 project proposals approved by the Department of National Planning in year 2015 to implement in this year • Implement a strong Monitoring and Evaluation system to track the progress of the SLCDMP • Plan to assist Ministry of Child and Women Affairs to implement some valuable activities which are in the



Discussion points	Discussion	Decision (s)
	<p>Progress of the activities implemented in year 2016</p> <ul style="list-style-type: none"> • A strategy on pre hospital care and patient transportation is available. • 7 project proposals have been submitted to the NPD approval. • Project proposal on LiDAR survey is being developed. • Pilot programme on developing by-laws for Kandy MC, Hatton Dikoya UC & Ambagamuwa PS being conducted • Strengthening legal and Institutional Framework of DRM initiated <p>Post Disaster Need Assessment (PDNA) reveals some issues, gaps areas that are important to consider while reviewing SLCDMP. Therefore recommendation of the PDNA could be used as an opportunity to push forward the SLCDMP</p>	<p>Comprehensive Project Proposal submitted for the NPD under the SLCDMP</p> <ul style="list-style-type: none"> • Consider alternative ways such as “Youth Crops” which can be utilized for DRR initiatives. • Conduct a proper review to find where the gaps are available and develop a strategy to assist agencies to complete the SLCDMP within the agreed time period.
<p>SLCDMP Action Plan 2016(Presented by <i>Buddhika Hapuarachchi</i>)</p>	<p>Considering the priority areas identified by the PDNA and financial availability of the SS2CDMP project, the Action Plan has been revised. Only two changes have made to the Action Plan reallocating same financial allocation.</p> <ol style="list-style-type: none"> 1. Mainstreaming Gender Prospective in DRR 2. Development of knowledge products (Case studies ect) 	<ul style="list-style-type: none"> • Revised Action Plan was approved
<p>Progress of Data Project & Action Plan (Presented by <i>Buddhika Hapuarachchi</i>)</p>	<p>Under the project, it is expected to improve the data and information management systems in SL. As per the last Project Board decision “Sendai Framework of Action ” incorporated in to this process & the changes has been approved by the donor.</p> <ul style="list-style-type: none"> • Inception process is completed • Draft Data sharing policy is available and had a series of stakeholder 	<ul style="list-style-type: none"> • Identify way forward based on the baseline studies, analysis done by the project and plan the actions • Action Plan was approved



Discussion points	Discussion	Decision (s)
	<p>consultations.</p> <ul style="list-style-type: none"> • Competency need assessment completed with relevant to data generator • Capacity development plan has been done • National Action plan of the Sendai Framework completed & indicators are being finalized by the MDM 	
<p>C-CAP (Progress & Revised Action Plan presented by the National Project Coordinator and Technical Coordinator)</p>	<p>Implementation of the C CAP Project</p> <ul style="list-style-type: none"> • The annual allocation was revised to US \$ 1.3 million in order to accommodate activities in Rathnapura district. • The project has achieved an overall financial progress of 52% until the end of 2016 Q2, expects overall financial progress of 87% at Q4 end. • The HR plan was revised to complement the revised action plan. 	<ul style="list-style-type: none"> • Revised action and HR plans were approved • The Secretary, Ministry of Disaster Management was given powers to decide how and for what purpose the monitoring fee will be used. It is suggested to use the monitoring fee for training and capacity building of the Ministry staff who involved in project Monitoring among others.
	<p>Component 1</p> <ul style="list-style-type: none"> • Draft Vulnerability maps for Kurunegala and Puttlam districts are completed. • with the support of HR acquired in 2016 Q1 the project is successfully piloting 45 village development plans 	<ul style="list-style-type: none"> • Ratnapura has been included in the revised action plan and it was decided to prioritize actions in Rathnapura by identifying vulnerable locations through the preparation of climate exposure and sensitivity (vulnerability) maps. NBRO will play a special role in planning, designing and implementation and the climate change impact will be captured in terms of livelihood impact. The draft plan will be shared with the Minister and the Deputy Minister as well.



Discussion points	Discussion	Decision (s)
	<p><u>Component 2</u></p> <ul style="list-style-type: none"> • 50 AIs, ADs were trained on PCA tools and CCA in agriculture development • Workshop for 13 Divisional Secretaries in Kurunegala, and similar workshop will be conducted for Divisional Secretaries in Puttalam district soon • PDOI-NWP staff were trained on CCA in development planning • 18 trained on CCA in irrigation development planning • Significant achievement; 1500 farmers were trained on climate resilient agriculture development, water management & irrigation system maintenance 	<ul style="list-style-type: none"> • To accommodate, expedite and strengthen capacity building interventions in Ratnapura and Puttalam, the project will include additional HR positions as suggested in the revised HR plan.
	<p><u>Component 3</u></p> <ul style="list-style-type: none"> • Rehabilitation of 08 tanks were ceremonially commenced with the patronage of the Minister of Disaster Management, national and provincial level politicians, • Selection of contractors for 11 tanks at the final stages of procurement through UNDP • Downstream development of 13 tanks in final BOQ stages and will be done through Farmer Organizations under the supervision of the DAD Kurunegala office • Agriculture interventions are being completed (Pathas, 200 ecofriendly home gardens, 22-acre traditional paddy on abandoned rice fields during this Yala season, 60000 parachute trays for paddy farming, introduction of tuber crops, off-season chili cultivations are ongoing) • Market development activities are ready to be commenced with the implementation of Wayamba Farmers' Green Market) • Commercial agriculture interventions with buy back guarantee solutions are also being implemented as planned 	<ul style="list-style-type: none"> • Home gardening interventions mainly comprise of vegetables and fruits, but since most of these home gardens are located in the catchments converted to settlements where minor irrigation tanks are being rehabilitated, these sites will be enhanced to retain catchment characteristics.



Discussion points	Discussion	Decision (s)
	<p>Project Relevant Matters</p> <ul style="list-style-type: none">• An audit by the Government was held• Recommendations of the audit has been successfully implemented• Sector experts were identified with their consent to join the project technical committee in an advisory capacity• First technical committee meeting will be held soon	<ul style="list-style-type: none">• Capture best practices of the project to provide lessons learnt in future similar project implementation (such as GCF, which was secured from the information received from C-CAP) by conducting a discussion towards end of infrastructure development activities of 2016 and lead to produce a document later. Materials will be produced in all 03 languages.• Technical committee meeting to be held soon.
Project Board Papers	<ul style="list-style-type: none">• Note to the Project Board: 01/ 05/ 2016/ SS2CDMP on allocations made to conduct a series of public awareness programmes on Resilient Housing Construction under SS2CDMP• Project Board Paper No: 01/ 05/ 2016/ SS2CDMP on requesting approval to allocate Monitoring and Administration fee to the Implementing Partner under SS2CDMP• Project Board Paper No: 01/ 05/ 2016 / CCAP on obtaining approval to shift the field office premises to Kurunegala town area and provide basic services to the Field Office, including security and cleaning under C-CAP	<ul style="list-style-type: none">• The note to the Project Board and project board papers were approved by the Board

Approved by

.....
S S Miyanawala
Secretary/Chairperson (Project Board)

Date: 19 / 09 / 2016